



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JOEY HOPKINS  
SECRETARY

September 5, 2024

Contract No.: DM00434  
F. A. Number: 4492312  
TIP No.: R-5793KB  
WBS Element: 44923.3.23  
Route: US -25 (Hendersonville Rd)  
Counties: Buncombe

**Subject:** Mandatory Pre-Bid Meeting Minutes for Pedestrian improvements and concrete curb ramp upgrades

The above subject pre-bid meeting was held on site at the NCDOT Division 13 Conference Room, 55 Orange St, Asheville, NC 28801 as described in the proposal and the Notice to Prospective Bidders on Thursday, September 5, 2024. Attendee roster is attached for reference.

Mr. Chad Loftis called the meeting to order at 8:35 AM after all attendees were signed in. Mr. Loftis explained that any questions asked of him after this meeting and any answers would be distributed to all parties in attendance.

Meeting topics discussed were as follows:

**Planned Addendums:**

- Revised ICT #2 to restrict any daytime work to delivery and placement of concrete only.
- Will be adding language to make any sign relocation incidental to ramp work.
- Will be adding language to Measurement and Payment of Pedestrian Channelizing Devices. To be paid as the maximum number of linear feet for each approved device satisfactorily installed and accepted at any one time during the life of the project. Measurement will be made of the total length of each barricade along one rail. Relocation, replacement, repair, maintenance or disposal of Pedestrian Channelizing Devices will be incidental to the work of this section. Change contract quantity to 100 LF.
- Changing note on detail sheet 50. Cast iron detectable warnings will be required at locations in town and in Biltmore Village.

**Proposal:**

- Electronic Bid
- Pre-qualified bidders
- Bid Bonds Required
- Federal Wages Rates apply
- Contract time October 28, 2024, to October 30, 2026

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION THIRTEEN  
55 ORANGE STREET  
ASHEVILLE, NC 28801-2340

*Telephone:* (828) 250-3000  
*Fax:* (828) 251-6394  
*Customer Service:* 1-877-368-4968

*Location:*  
55 ORANGE STREET  
ASHEVILLE, NC 28801-2340

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

- Liquidated Damages One Thousand One Hundred Dollars (\$1100) per day
- Holiday and Holiday Weekend Lane Closures restrictions
- ICT #2 Liquidated damages **\$1100 PER HALF HOUR**
- Standard Ramp ICT applies
- Due to specialty of this work the DBE goals of this project are 0%
- Restrictions on ITS Equipment and Services
- Use of Unmanned Aircraft System (UAS)
- **Special Provisions**
  - **Removal means Items will be removed and regraded to meet existing conditions.**
  - **Removal and Replace will cover items being removed and replaced in the existing location.**
  - Remove Curb and gutter will be for all sizes of Curb and Gutter
  - Antique Brick Curb Ramp
    - Brick will be submitted at Pre-Construction conference after award of contract to be approved by City of Asheville.
    - NCDOT intention is to match but provide uniformity in all handicap ramps.
  - Remove and replace detectable warning plates is for only the Biltmore Village detectable warning plates being replaced.
  - Remove Concrete Curb ramps is to remove curb ramps to nowhere.
  - Pedestrian Signal Removal
    - Old equipment to be returned to NCDOT Traffic Services
    - Coordinate with NCDOT Traffic Services when relocating signal
- NCDOT has worked to account for all items for the contractor to produce a comprehensive bid but some quantities may need to be field adjusted.
- Electronic Asphalt Ticketing is available if the contractor chooses to use.
- **Questions from Bidders**
  - Contractor asked about the traffic from I-26 being diverted to US 25 because of I-26 detours and delays in may cause on this project.
    - If this becomes an issue on the project then proper accommodations would be considered for whoever was awarded the contract.
  - What size is the water line attached to the Fire hydrants
    - NCDOT would look into this and respond.
  - Would there be any need for Temporary Curb Ramps?
    - NO
  - With the 7 day install time of the Curb Ramps could that be adjusted when installing the Antique Curb ramps?
    - This 7 day install time could be adjusted if proper pedestrian detours are in place and NCDOT agrees adjusting the timeframe is warranted
  - Contractors still need to go through interested Parties.
- All Questions and comments due by Wednesday 09/11/2024 by 12 pm

This completes the minutes for the pre-bid meeting as recorded. Any questions concerning the proposed contract prior to letting can be directed to Mr. Chad Loftis. at the following number (828)250-3000.

Sincerely,

DocuSigned by:

*Gabriel L Johnson*

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Mr. Gabriel Johnson, P.E.

Division Project Manager

cc: Tim Anderson, P.E., Division Engineer  
Chris Deyton, P.E., Deputy Division Engineer  
Jody Lawrence, Assistant Division Construction Engineer  
Anna Henderson P.E. Assistant Division Maintenance Engineer  
Chad Loftis, Division Contracts/Proposal Engineer  
Tom Veazey, Resident Engineer  
Matt Land, Senior Assistant Resident Engineer  
Kevin Sexton, Deputy Division Traffic Engineer  
Randy Tritt, Senior Assistant Division Traffic Engineer  
Jacob Evans, District 2  
Nicholas Harvey, Division GIS Specialist  
Alan R Brown, Division Staff Engineer